Mt. Sherman Water Association
P.O. Box 356
Jasper, AR 72641

BOARD OF DIRECTOR'S MEETING
MONDAY, DECEMBER 12, 2005
5:30 P.M.

Dear Directors:

Enclosed please find the transaction report, director's report and board minutes.

Below is a list of our account balances:

Meter deposit- $7612.00
Depreciation Act.-$ 33325.91
Soil & Water Act.- $3470.05

If you have any questions before the meeting please feel free to give me a call.

Thank You,

Karen

Karen Edgmon
Billing Clerk
Mt. Sherman Water Assoc.

Checking

Transaction Report

11/1/05 Through 11/30/05

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 10/31/05				26,278.34
11/1/05	DEP			Water Sales		612.98
11/4/05	DEP			Water Sales		1,350.38
11/8/05	DEP			Water Sales		885.90
11/14/05	DEP			Water Sales		1,549.21
11/14/05	3495	Tanner Hardware		Maintenance		-41.54
11/14/05	3496	River Valley Win Works		Maintenance		-2,074.78
11/14/05	3497	Karen Edgmon		Contract Labor		-731.50
11/15/05	DEP			Water Sales		781.77
11/15/05	EFT	F H A		Loan		-1,020.00
11/18/05	DEP			Water Sales		1,247.42
11/18/05	3498	Dept. Of Finance & Adm.		Sales Tax		-585.00
11/18/05	3499	AO Hunt LLC	GPS Map	Misc		-90.49
11/23/05	DEP			Water Sales		1,155.76
11/23/05	EFT	Tri Co. Telephone		Utilities:Telephone		-31.32
11/23/05	EFT	Tri Co. Telephone		Utilities:Telephone		-33.68
11/25/05	EFT	Carroll Electric		Utilities:Gas & Electric		-13.52
11/25/05	EFT	Carroll Electric		Utilities:Gas & Electric		-64.05
11/25/05	EFT	Carroll Electric		Utilities:Gas & Electric		-1,226.42
11/26/05	3500	Walmart	Ozark Mountain Regional W...	Misc		-8.08
11/28/05	DEP			Water Sales		1,019.10
11/30/05	DEP			Interest Inc		5.27
11/30/05	DEP			Water Sales		675.79
11/30/05	3501	Ivan Reynolds	reimburse	Contract Labor		-1,100.00
11/30/05	3502	Jasper Post Office	postage	Postage and Delivery		-83.00
		TOTAL 11/1/05 - 11/30/05				**2,180.20**
		BALANCE 11/30/05				28,458.54

TOTAL INFLOWS	9,283.58
TOTAL OUTFLOWS	-7,103.38
NET TOTAL	**2,180.20**

MT. SHERMAN WATER ASSOCIATION
Director's Report
For the Month of November 05
Printed: 11/29/05 22:21

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,692,500	100.0%
Water Sold to Customers	1,262,730	74.6%
Utility Use(fire,flushing)	0	0.0%
Water Unaccounted For(lost)	429,770	25.4%
Average Use Per Account	4,209	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	8622.01	0.00	0.00	0.00	75.00	595.49
Average	28.74	0.00	0.00	0.00	0.25	1.72
Active	300	0	0	0	300	347
Inactive	48	348	348	348	48	1

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	11,870.13	303
Credit Balances BOM	(133.32)	4
Debit Balances BOM	12,003.45	299
Payments	8,665.33	294
Charges for Services	9,292.50	
Penalty Charges	397.37	41
Adjustments	15.82	5
Total Delinquent EOM (end/month)	2,325.40	27
Delinquent EOM (30-60 days)	520.30	12
Delinquent EOM (60-90 days)	404.56	8
Delinquent EOM (over 90)	1,400.54	7
Credit Balances EOM	(119.22)	8
Debit Balances EOM	13,029.71	294
Balance Due EOM	12,910.49	302

Disconnections	1
Disconnected & Uncollected	0.00
New Customers Added	0

Mount Sherman Water Association – MEETING MINUTES

Scribe:	Odie J. Watts		
Date:	**November 14, 2005**	**Time:**	5:32PM – 6:10 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
#	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – BOOKKEEPER	861-5641
#	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – BOARD MEMBER	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY	861-5848

Customers and Guests:

Key	Board Meeting Attendees:	
	Vixen James and Tommy James attended the meeting to solicit Board approval for a project to a 3 water meters to their property which is located West of the Mt. Sherman Water facilities.	

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting called to order by Jim Bowen, President at 5:32 PM. The meeting was open with a prayer for Jim Bowen who is in the hospital.
2. Meeting Minutes	The minutes from the October 10, 2005 meeting were approved at written. Motion to approve the minutes – Calvin Voshell. Second by Ben Szabrowicz. No Abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon reviewed the financial report for the period 10/1/05 through 10/31/05. Nothing substantial occurred and the Board held no discussion of the report. From the Water Association Director's Report the water loss rate of 20.8% was noted. The Board noted the number of delinquent and outstanding accounts. Karen Edgmon indicated that payments were being received and that the delinquent accounts were not abnormal. Typically it is the same people who are late payers. Karen Edgmon indicated she had sent a letter to the USDA indicating the status of the vulnerability assessment which has not been scheduled as yet. She told them in her letter that the MSWA is "on the list" of those to be assessed by ARWA. Motion to approve the reports – Calvin Voshell. Second by Ben Szabrowicz. No Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the Water Operator's report: ▪ Installed new meter for Gary French. ▪ Repaired leak on 4 inch booster pump line. ▪ Installed new meter for Jim Klassen ▪ Installed new meter for Ron Collins ▪ Repaired leak at end of line at Swoffords. ▪ Repaired leak on line toward Kelvin House property. ▪ Had high pressure complaint from Loyal Breedlove and found bad pressure

Agenda	Main Points, Conclusions/Discussions, Decisions
	regulator. ▪ Project is underway to supply water to Charlie Dollar, Vixen James, and Tommy James property. Project designed by Shaddox Engineering and is awaiting approval by the Arkansas Health Department. ▪ Expect to hear from Quentin Rylee soon about the project to add water line to new customers on Shiloh. ▪ Kyles Landing replacement project is pending. ▪ Waiting on final paper work to complete the DeMuth project. Motion to approve Operator's Report – Calvin Voshell. Second by Ben Szabrowicz. No Abstentions.
5. Old Business	▪ Action Item 12: IN PROGRESS. Waiting on Roger Faulk's schedule to begin the work. ▪ Action Item 13: ON HOLD. The fencing project will start as soon as Action Item 12 is completed and bids are let and approved for the fencing project. ▪ Action Item 17: IN PROGRESS. The Demuth extension project is complete. Just waiting on final paper work to be completed. ▪ Action Item 30: OPEN. The line on Kyles Landing road was cut by a bulldozer. It was only about 3" deep. Repaired the line. Noted that Tim Ray has indicated he will grant easement. ▪ Action Item 34: PENDING. Called the ARWA and we are on their list for them to do a vulnerability assessment. ▪ Action Item 35: PENDING. Will meet with all the potentially added water customers to begin the process of determining engineer and costs of adding new customers. ▪ Action Item 37: OPEN. Still need input from board members about the engineering report to provide Water Alliance water to the MSWA area. ▪ Action Item 38: PENDING. A topo map of all water customer water meter locations has been ordered. Odie Watts will forward invoice to Karen Edgmon when it arrives. Cost has been quoted at $51.95 for the map and $25.00 for data conversion. ▪ Action Item 39: PENDING. The leaves are almost gone and Ivan Reynolds expects to hear from Quentin Rylee soon on the project to add 4 new customersat the end of Murray Road.
6. New Business	▪ Vixen and Tommy James presented to the Board with their proposal for a line extension project that would take off just below the first valve below the main water tower and proceed downhill sweeping around to pick up the three new meters and end with a shut off vale and a blow off (see project plans presented to Ivan Reynolds). ▪ The project, engineered by Shaddox Engineering, will be completed at no cost to the MSWA. Once completed the line will become the property of the MSWA and the MSWA will maintain the line. The only stipulation is that the line must be insured for 1 year after the project is completed. If a problem occurs during the first year of operation the problems must be reported to the MSWA but the customer, depending on how they allocate that payment between themselves, will pay the repair costs. Once completed plans are to add 3 new meters to the line. After the first year of operation the MSWA will assume full maintenance and repair responsibility for the line. ▪ The Board voted and approved the project with no abstentions, contingent upon final approval of the project by the Arkansas Health Department.
7. Adjournment	Meeting adjourned at 6:10 PM.
8. Next Meeting	**NOTE MEETING START TIME:** The next meeting is scheduled for **December 12, 2005 at 5:30 PM** at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 12	11/8/04	Coordinate with Roger Faulk on tree removal. Should get started in late August or early September. As of October 10, still waiting.	Ben Szabrowicz	12/13/04	**PENDING**
AI 13	11/8/04	Get 2 – 3 estimates for completing the fencing of property after tree removal. Pending completion of AI 12.	Ben Szabrowicz	12/13/04	**ON HOLD**
AI 17	3/14/05	Dick Demuth is complete. Pending completion of final paper work.	Ivan Reynolds	5/9/05	**OPEN**
AI 30	6/13/05	The line on Kyles Landing road was cut by a bulldozer. It was only about 3" deep. Repaired the line. Waiting to meet with Tim Ray for an easement so the line can be moved. Ivan will pursue the easement, develop bids, costs estimates, etc.	Ivan Reynolds	7/11/05	**OPEN**
AI 34	8/8/05	On the ARWA to-do list. Waiting on them to arrange a date for their offer to do a vulnerability assessment of our water facilities.	Ivan Reynolds	9/12/05	**PENDING**
AI 37	8/8/05	Jim Bowen requested the Board Members review and provide feedback on the latest engineering proposal to improve water quality while the Water Alliance project is being completed. Board has agreed that the proposal is unacceptable because of the cost involved.	Board Members	8/29/05	**OPEN**
AI 38	8/8/05	Contact a map vendor and determine the cost of providing the MSWA with a map of all the meter locations based on GPS readings were provided by Ivan Reynolds.	Odie Watts	9/12/05	**PENDING**
AI 39	9/12/05	Ivan Reynolds will work with Quentin Rylee to organize a meeting of the 4 potential customers at the end of Murray Road to discuss engineering, easements, and costs.	Ivan Reynolds	10/10/05	**OPEN**

Mt Sherman Water Board Mtg
Nov 12, 2005
Water Operators Report

The vulnerability report has been put on hold due to Hurricane Katrina. The ARWA Staff has responded to ravaged areas to add Their expertise to restore public drinking water systems affected By flooding and or wind damage. We will take up the assessment Report in the near future.

Some of the water loss is due to the Leak by Kelvin House fixed at the very end of October just after the billing period.

I haven't heard from Quentin Rylee as of yet.

With the approval of the Board for the James extension after The ADH approval which came a day later, the project is underway. At this time the job is about 40 percent complete. They are doing a good job and I expect completion by the Jan. Board Meeting if the weather holds up.

The Kyles Landing Project is still pending.

By Ivan Reynolds
Operator

Mount Sherman Water Association – MEETING MINUTES

Scribe:	Odie J. Watts	
Date:	**December 12, 2005**	**Time:** 5:30PM – 6:30 PM

Board Members:

Key	**Board Member Attendees:** Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – BOOKKEEPER	861-5641
#	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
#	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY	861-5848

Customers and Guests:

Key	**Board Meeting Attendees:**	
	Joey Fierro, Customer	

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting called to order by Jim Bowen, President at 5:24 PM
2. Meeting Minutes	The minutes from the November 14, 2005 meeting were approved at written. Motion to approve the minutes – Betty Stivers. Second by Ben Szabrowicz. No Abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon reviewed the financial report for the period November 1 through November 30, 2005. Nothing substantial occurred and the Board held no discussion of the report. Karen Edgmon told the board that she had made 3 payments toward the principle on the Soil & Water loan. From the Water Association Director's Report the water loss rate of 25.4% was noted. Ivan indicated the major leaks that occurred last month were still showing up on this report. The rate should be reduced for the next reporting period. Jim Bowen brought up the amount reflected by delinquent accounts. Karen indicated that 4 customers never pay the full amount and there are some 27 accounts that are always paid late. The 4 customers who are paying less that the full amount are also paying penalty fees so the association is actually making money on those accounts. Motion to approve the reports – Betty Stivers. Second by Ben Szabrowicz. No Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the Water Operator's report: • The vulnerability report has been put on hold due to hurricane Katrina. The ARWA staff has responded to ravaged areas to add their expertise to restore public drinking water systems. Will take up the assessment in the near future. • Some of the water loss is due to the leak by Kelvin House. Fixed at the very end of October just after the billing period. • The James project in underway and about 40% complete. They expect to complete the project by the January Board Meeting.

Agenda	Main Points, Conclusions/Discussions, Decisions
	Motion to approve Operator's Report – Betty Stivers. Second by Ben Szabrowicz. No Abstentions.
5. Old Business	▪ Action Item 12: CLOSED. Roger Faught's work is complete. ▪ Action Item 13: ON HOLD. The fencing project has been put on hold pending both the vulnerability assessment and an appraisal by the Water Authority. Jim Bowan indicated the Water Authority may end up paying for the fencing project. ▪ Action Item 17: IN PROGRESS. The Demuth extension project is complete. Just waiting on final paper work to be completed. ▪ Action Item 30: OPEN. The line on Kyles Landing road was cut by a bulldozer. It was only about 3" deep. Repaired the line. Noted that Tim Ray needs to be approached for an easement so the line can be moved. Have met with Tim Ray who indicated he will grant easement. ▪ Action Item 34: PENDING. Called the ARWA and we are on their list for them to do a vulnerability assessment. ▪ Action Item 35: PENDING. Will meet with all the potentially added water customers to begin the process of determining engineer and costs of adding new customers. ▪ Action Item 37: CLOSED. Still need input from board members about the engineering report to provide Water Alliance water to the MSWA area. ▪ Action Item 38: CLOSED. The topo map was received. Will contact the vendor and ask for some changes to the map layout and size.
6. New Business	Ozark Mountain Regional Public Water Authority update: ▪ All members to the Water Authority have been approved. ▪ A meeting will be held in Little Rock on 1/17/06 with staff representatives from the congressman and senators offices to discuss funding for the project. ▪ Estimate our cost to be $1 million but the money is expected to be provided by the Federal Government. The only possible outlay to the local Water Association may be the cost of closing down the current well. Joey Fierro came to the meeting to discuss the amount of his last bill which was attributed to a leak. He indicated the leak was at the pressure reduction valve by the meter and the meter is on another person's property. The board made the decision to abide by the Water Association by-laws which state that water passing through the meter will be charged back to the customer. The board agreed to sell the water at cost. Karen Edgmon will recalculate Joey Fierro's bill and let him know what the final cost will be. Jim Bowen requested a letter be drafted and sent to all customers informing them of the new code which states that a shutoff valve is required to be located within 18" of the meter. **(Action Item)** Ivan Reynolds will estimate the cost per customer to install the shutoff valve and **(Action Item)** Odie Watts will draft a letter to send to the customer base. The letter will be reviewed by the Board at the January meeting. Karen Edgmon indicated she had a complaint from a customer about the size of her water bill since she was not at home during the billing period. Karen indicated she would have the meter re-read. Karen Edgmon indicated she had a charity customer who has paid his meter deposit in October but has made no further payments. The Board agreed to give the individual another week to pay before the meter is pulled. **(Action Item)** Karen will contact the customer to determine if any further payments are to be expected and when.
7. Adjournment	Meeting adjourned at 6:30 PM.
8. Next Meeting	**NOTE MEETING START TIME:** The next meeting is scheduled for **January 9, 2006 at 5:30 PM** at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 12	11/8/04	Coordinate with Roger Faulk on tree removal. Should get started in late August or early September. As of October 10, still waiting.	Ben Szabrowicz	12/13/04	**PENDING**
AI 13	11/8/04	Get 2 – 3 estimates for completing the fencing of property after tree removal. Pending completion of AI 12.	Ben Szabrowicz	12/13/04	**ON HOLD**
AI 17	3/14/05	Dick Demuth is complete. Pending completion of final paper work.	Ivan Reynolds	5/9/05	**OPEN**
AI 30	6/13/05	The line on Kyles Landing road was cut by a bulldozer. It was only about 3" deep. Repaired the line. Waiting to meet with Tim Ray for an easement so the line can be moved. Ivan will pursue the easement, develop bids, costs estimates, etc.	Ivan Reynolds	7/11/05	**OPEN**
AI 34	8/8/05	On the ARWA to-do list. Waiting on them to arrange a date for their offer to do a vulnerability assessment of our water facilities.	Ivan Reynolds	9/12/05	**PENDING**
AI 37	8/8/05	Jim Bowen requested the Board Members review and provide feedback on the latest engineering proposal to improve water quality while the Water Alliance project is being completed. Board has agreed that the proposal is unacceptable because of the cost involved.	Board Members	8/29/05	**OPEN**
AI 38	8/8/05	Contact a map vendor and determine the cost of providing the MSWA with a map of all the meter locations based on GPS readings were provided by Ivan Reynolds.	Odie Watts	9/12/05	**PENDING**
AI 38	9/12/05	Ivan Reynolds will work with Quentin Rylee to organize a meeting of the 4 potential customers at the end of Murray Road to discuss engineering, easements, and costs.	Ivan Reynolds	10/10/05	**OPEN**

MT. SHERMAN WATER ASSOCIATION
Director's Report
For the Month of December 05
Printed: 12/28/05 19:52

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,225,000	100.0%
Water Sold to Customers	896,940	73.2%
Utility Use(fire,flushing)	0	0.0%
Water Unaccounted For(lost)	328,060	26.8%
Average Use Per Account	2,990	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	7044.60	0.00	0.00	0.00	75.00	489.99
Average	23.48	0.00	0.00	0.00	0.25	1.41
Active	300	0	0	0	300	348
Inactive	49	349	349	349	49	1

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	12,910.49	302
Credit Balances BOM	(119.22)	8
Debit Balances BOM	13,029.71	294
Payments	9,026.21	284
Charges for Services	7,609.59	
Penalty Charges	408.92	34
Adjustments	77.29	1
Total Delinquent EOM (end/month)	2,307.72	25
Delinquent EOM (30-60 days)	664.99	11
Delinquent EOM (60-90 days)	385.53	8
Delinquent EOM (over 90)	1,257.20	6
Credit Balances EOM	(35.75)	5
Debit Balances EOM	12,015.83	297
Balance Due EOM	11,980.08	302

Disconnections	2
Disconnected & Uncollected	0.00
New Customers Added	1